

How to Report a Claim

The Everest Claims team is dedicated to providing a best in class claim experience through clear communication and a customer first approach. Our team of Claims Specialists work with you for the life of the claim and are available to respond to all questions and concerns. Under the management and direction of Everest Claim, Gallagher Bassett Claims Services has been selected to directly administer your General Liability and Workers' Compensation claims.

Timely submission of Loss Notices complies with the terms and conditions of your policy and assists us in providing quality service to our policyholders. Any claim or circumstance which may reasonably be expected to give rise to a claim needs to be reported to Everest as soon as possible.

Obtain the Facts

Find out as much as you can about the incident.

Gather Supporting Information

Obtain as much supplemental information as you can before you report the claim.

- Policy Number
- Name, Address, Phone
- Date of Loss
- Loss Location

Report the Claim Immediately

Don't delay reporting because you don't have all information. Timely reporting is essential. Missing information can be gathered and reported later.

Always provide your policy number.

Retention of any and all evidence

Whenever possible, do not make nor have any repairs made until an inspection can be made. If immediate repairs are required, it is crucial that any and all parts repaired or replaced be retained and safeguarded until further notice. In addition, please retain a copy of the repair invoice.

The following methods may be used to promptly report a claim:

General Liability & Worker's Compensation

Gallagher Bassett Services:

Email Claim Reporting: tnwclaims@tnwinc.com

Please include **Everest & 009520** in the Subject Line

To report a loss by phone:
1-855-902-5646

All Other Lines of Business

Auto: EverestAutoClaims@everestire.com

Property: PropertyMarineClaims@everestire.com

Umbrella & Professional Liability:

EverestInsuranceClaims@everestire.com

To report a loss by phone:
1-866-287-1736

For additional claim information, visit:

<https://www.everestire.com/Insurance/Insurance-Claims-and-Support>